

**Board of Directors Meeting**  
**January 4, 2011**  
**8:00 AM-9:15 AM**

**Members Present:** Doug Carnrick, Keith Cook, Jane Edwards, Sally Harwood, Mike Heavener, Elery Keene, Ross Nason, Mike Roy, Stu Silverstein, Jim Wood, Linda Woods

The Board met with Keith Cook to discuss plans for the annual meeting. After much discussion, the following agenda was agreed upon:

**8:30-9:00 Meet & Greet (Jane, Jamie, Sally)**

- Sign in for members
- Color-coded name tags by team/ blank name tags for guests
- Get e-mail addresses of guests
- Distribute SMMC bags
- Copies of the survey, minutes from last Board meeting, financial report, By laws to be available

**9:00-9:15—Board of Directors' Report (Mike)**

- Review evolution of organization
- Mention 501 (c) 3 status
- Highlight importance of recruitment
- Brief financial update
- Allow for questions and answers

**9:15-9:45— Team Reports (Team Leaders)**

- pictures of events for each team
- Slide with team rosters
- 5 minutes per team (includes Education)

**9:45-10:00 Break**

**10:00-12:00 Team Planning (Keith)**

- As Keith presented in his handout

**12:00-12:30 Closing**

- Report Out from each team of highlights of discussion
- Maybe the hummingbird if time

Keith has volunteered to donate his fee to the Mid Maine Homeless Shelter. Doug motioned to donate \$300. Sally seconded. The vote was unanimous.

**Action Items:**

- Issue formal invitation to all
- Contact *The Sentinel* & other publications as well as post on web site & Facebook
- Make name tags & signs for tables
- Contact Barrels & Jorgensen's
- Create slides: 2020 Vision Statement, team rosters, & pictures (NOTE: If you think of more, contact me.)

The next meeting of the Board of Directors will be **Wednesday, February 9 at 8:00 AM** in the Mayor's Conference Room.

Respectfully Submitted,

Linda Woods, Coordinator

Elery Keene, Secretary